

Report Card & Progress Report Timelines

2015–16 School Year

The following tables provide detailed information and timelines for the completion, submission, and distribution of student report cards and progress reports (including special ed. reports).

Pre-Kindergarten Report Cards

SEMESTER 1 08.27.15 - 01.15.16	SEMESTER 2 01.19.16 – 06.08.16	Description
01/15/16	06/08/16	End of Reporting Period
01/22/16	06/06/16	Report Cards completed, printed and submitted to Principal by 5:00 p.m.
01/26/16	06/08/16	Report Cards sent home with student or mailed by school

1st – 8th Grade Report Cards (Kindergarten Quarters 1, 3, and 4)

QUARTER 1 08.27.15- 10.30.15	QUARTER 2 11.02.15- 01.15.16	QUARTER 3 01.19.16- 03.24.16	QUARTER 4 03.28.16 – 06.08.16	DESCRIPTION
10/30/15	01/15/16	03/24/16	06/08/16	End of Reporting Period
10/28/15	01/12/16	03/22/16	05/31/16	Staff may begin posting Grades via Student Information System (IC)
11/09/15	01/22/16	04/01/16	06/08/16	All grades must be posted and changes must be completed by 5:00 pm
11/10/15	01/25/16	04/04/16	06/09/16	Grade Reports Printed
11/17/15	02/01/16	04/11/16	06/16/16	Grade Reports Mailed

****Staff will have access to the on-line grading seven school days prior to the end of the fourth quarter**

1st – 8th Grade Progress Reports

QUARTER 1 08.27.15- 10.30.15	QUARTER 2 11.02.15- 01.15.16	QUARTER 3 01.19.16- 03.24.16	QUARTER 4 03.28.16 – 06.08.16	Description
09/24/15	11/24/15	02/12/16	04/29/16	End of Reporting Period Staff may begin posting Grades via Student Information System (IC)
09/30/15	12/03/15	02/19/16	05/06/16	All grades must be posted and changes must be completed by 5:00 pm
10/01/15	12/04/15	02/22/16	05/09/16	Progress Reports Printed
10/08/15	12/11/15	02/29/16	05/16/16	Progress Reports Mailed

Report Card & Progress Report Timelines

2015-16 School Year

The following tables provide detailed information and timelines for the completion, submission, and distribution of student report cards and progress reports (including special ed. reports).

9th – 12th Grade Report Cards

SEMESTER 1 08.27.15 – 01.15.16	SEMESTER 2 01.19.16 – 06.08.16	DESCRIPTION
01/15/16	06/08/16	End of Reporting Period
01/12/16	05/31/16	Staff may begin posting Grades via Student Information System (IC)
01/22/16	06/08/16	All grades must be posted and changes must be completed by 5:00 pm
01/25/16	06/09/16	Grade Reports Printed
02/01/16	06/16/16	Grade Reports Mailed

****Staff will have access to the on-line grading seven school days prior to the end of the fourth quarter**

9th – 12th Grade Progress Reports

08.27.15- 10.30.15	10/30/15	11.02.15- 01.15.16	01.19.16- 03.24.16	03/24/16	03.28.16 – 06.08.16	Description
9/24/15	10/30/15	11/24/15	2/12/16	03/24/16	4/29/16	End of Reporting Period Staff may begin posting Grades via Student Information System (IC)
9/30/15	11/09/15	12/03/15	2/22/16	04/01/16	05/05/16	All grades must be posted and changes must be completed by 5:00 pm
10/01/15	11/10/15	12/04/15	02/23/16	04/04/16	05/06/16	Progress Reports Printed
10/05/15	11/13/15	12/08/15	02/25/16	04/07/16	05/10/16	Progress Reports Mailed